



Role Description: Super-Counties Organiser

This role is crucial in the success of super-counties and regional squad selection, especially in the inaugural season as it will entail initial setup.

Role runs from approx. June to December.

Job Tasks

- Initial communication and promotion to player pool (through School Coaches)
- Communication with key stakeholders with regards to playing kit (new or re-branded)
 - Including mock ups & ordering of t-shirts for selected players
- Player Registration
 - Create an annual submission form by 1st September
 - Send registration form to schools & Clubs and request player nominees from coaches/teachers
 - Administer registrations from pre-school tournaments (players registered before Sept)
- Identify coaches & selectors and deploy staff to counties tournaments
- Regularly monitor e-mail account and communicate appropriately with players, coaches and schools
- Organise selection and publicise teams
- Organise and be present to run 2 x 1 day tournaments including venue, medical cover, staffing & umpires
 - 12th November 2017 to include 2hrs coaching plus matches (10am-3.30pm)
 - 26th November 2017 to include matches
- Liaise with SW Treasurer regarding payments and ensure all payments are received by players and payments are made to staff
- Update the SW website communicate events and results to English Lacrosse
- Attend 2 SW committee meeting to report on progress

Compensation: £600 flat fee